

As of 19.12.2025

Data protection declaration

Since the protection of your personal data is very important to GIZ, we inform you here which of your personal data is stored and for which purpose it is used.

- The responsible body for the processing of your data is the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH.

Seat of the company:

Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH

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E-Mail: michelle.pena@giz.de

- The personal data provided during registration (name, birthday, email address, passport copy etc.), which is required for the purpose of participant management for the Regional Forum for Practitioners in Small Island Developing States on Advancing NDC Implementation Readiness, organised by GIZ with support by the NDC Partnership and the Center for Access to Climate Finance will be stored on servers of the organiser and subcontractors and used for the organisation of the above-mentioned event.
- Your passport copy will exclusively be used for the purposes of booking your flight tickets and travel health insurance and supporting you with your visa application and will be deleted immediately after the end of the regional workshop. Passport copies only need to be provided by participants from sponsored countries.
- The data will be used by the organisers and co-financers and their respective subcontractors for this event exclusively for the purposes of content and logistical preparation, implementation and follow-up of the Regional Forum for Practitioners in Small Island Developing States on Advancing NDC Implementation Readiness, i.e. in particular for communication with the participants, and for booking flights, travel health insurance and in some cases hotels, and to support participants in applying for visas, and for further information exchange with among GIZ and their respective subcontractors for this specific event. Any other use is always subject to renewed consent. Your data will not be used for advertising purposes.
- The legal basis for processing your data is your consent to this declaration and the processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller (see Art. 6 lit. 1 (a) and (e) GDPR).

- The copyright of video and photo recordings made during the event is held by GIZ. Video and photo recordings may be used in connection with the event and in general for the public relations work (e.g. brochure, website) of the co-organisers. The recordings will not be used commercially.
- GIZ protects the data by suitable technical and organisational measures against unintentional or intentional falsification, destruction, loss or access by unauthorised persons. Access to personal data is restricted to those employees of GIZ and subcontractors who have to process this data in accordance with the above-mentioned purposes and handle it properly and confidentially.
- GIZ is entitled to forward personal data to their subcontractors for this event for the purpose of organising the event and logistics (e.g. booking flights) and coordinating with relevant service providers (e.g. shuttle service, hotel).
- The participation list with name, organisation affiliation and email address will be made available to the other participants.
- Cookies are small text files that are stored locally in the cache of the visitor's Internet browser, which we use for the duration of a session, and which serve to identify the user during login, select the correct menu language and ensure smooth operation. Cookies can be deactivated within the browser, but this can interfere with the functionality of the application.

Public rights concerning data storage and processing

You have the right to ask for your personal data, to have it corrected if necessary or to request that the data is limited or deleted. The permission granted to use the personal data can also be revoked at any time. The legality of the processing until the time of revocation is not affected by this.

Please send the revocation by email to: michelle.pena@giz.de

If you have any questions or complaints regarding this declaration or processing, you can contact Michelle Pena (Commission Manager of the NDC Partnership Readiness Project at michelle.pena@giz.de) as well as the GIZ data protection officer at the following e-mail address: datenschutzbeauftragte@giz.de

You have the right to complain to the data protection supervisory authority. The responsible authority is the Federal Commissioner for Data Protection and Freedom of Information (BfDI).